



## Details of Department of Social Protection Income of a person who is not party to a Grant Application

### Section A (To be completed by Person who is not a Party to the Application and the Applicant)

Applicant's Name	
Applicant's W Number	
Applicant's PPSN	

Name of Person (whose payment is to be considered)	
PPSN of Person	
Date of Birth of Person	
Address of Person	

#### **Note to person whose income is to be considered**

Your information will be used to verify the eligibility for the special rate of grant by confirming if you were in receipt of a special rate payment (as listed under Schedule 2 of the Student Grant Scheme 2021) and you held this payment on the 31.12.20. Any income you receive from the DSP will not be included as reckonable income under the Student Grant Scheme 2021. SUSI will verify this information by accessing a link with the DSP. Please sign your consent in the box provided below. Please refer to important notes below for further information.

#### **Consent of Person**

I consent to providing SUSI with the above information and for SUSI to process this information to verify details of payments I receive from the Department of Social Protection for the purpose of assessing the eligibility of the applicant named above to receive the special rate of grant. I understand that I can withdraw my consent at any time.

Signed consent of Person (whose payment is to be considered)		Date
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Signature of Applicant		Date
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Please Note: Forms that are not signed by all parties will not be accepted by SUSI. This will result in delays when processing your application.



## Details of Department of Social Protection Income of a person who is not party to a Grant Application

### Section B (to be completed and stamped by DSP)

#### Verification of Child Dependent Allowance (CDA)/Adult Dependent Allowance (ADA)

In order to verify the details of the person for whom ADA or CDA is paid in relation to (see important notes below for further explanation) SUSI will require the following details verified by the DSP.

PPSN of person for whom ADA is paid in relation to:		DSP stamp and Date
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PPSN of person for whom CDA is paid in relation to (in respect of the applicant)		DSP Stamp and Date
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If the eligible payment held is Working Family Payment, please confirm that the person ordinarily resides in the same household as the parent and/or applicant: Yes  No

#### Important notes

This form should be completed where you (the applicant) have indicated to SUSI that there is a person in your household who is not party to your grant application but who is in receipt of a payment from the Department of Social Protection that may make you eligible for the special rate of grant.

\*Under Article 19(7)(b) of the Student Grant Scheme 2021 this person should be the spouse, civil partner, or cohabitant (not being your parent) of your parent (as named on your application) and must include an Adult Dependent Allowance in respect of your parent or a Child Dependent Allowance in respect of you.

To enable SUSI to take account of this payment SUSI will access the Department of Social Protection records for this person, this form is required to be completed and returned to SUSI. It must include details of this person (Name, Address, DOB, PPSN). Signed consent of this person is also required.

Please note that for this purpose ALL payments received by this person from the Department of Social Protection will be viewed. DSP payments made to such a person are not reckonable as income for the purposes of your application, the fact that they receive such payments may make you eligible for the special rate of grant.

Details of payments that may make you eligible for the special rate of grant are listed in Schedule 2 of the Student Grant Scheme 2021. Should you wish to withdraw your consent please email [sar@susi.ie](mailto:sar@susi.ie) and mark for the attention of the Compliance Officer. Please include the SUSI application number, your name and detailing that you wish to withdraw your consent.

Please Note: Forms that are not signed by all parties will not be accepted by SUSI. This will result in delays when processing your application.