

Applicant's Personal Details

Who should fill in this section?

You, the Applicant, should fill in all questions in this section

Data Protection Information ✕

Before You Proceed...

Have you read the [SUSI Data Protection Statement](#)?

When completing this grant application form, the applicant and other parties to the application are asked to provide personal data to SUSI.

Before submitting the completed grant application form, each party to the application is asked to confirm that they have read the [SUSI Data Protection Statement](#) which sets out the purpose for which personal data is used by SUSI and who it is shared with.

You should therefore refer to the [SUSI Data Protection Statement](#) before you begin to complete this grant application form.

Please confirm that you have referred to the [SUSI Data Protection Statement](#) and wish to complete this grant application form on that basis.

What information is being requested?

Most of the information being requested in this section relates to your own personal details, i.e. PPSN, name, contact details, marital status, etc.

You can also click the **?** symbol for further clarification on a particular question.

Before you proceed with your application, you should read the **SUSI Data Protection Statement**. If you have read this and wish to proceed with making an application you should select OK as shown.

Personal Details (Applicant)

5%

A1. PPS No	<input type="text" value="8423988K"/>
A2. Surname	<input type="text" value="Surname"/> *
A3. First name(s)	<input type="text" value="First Name"/> *
A4. First name as it appears on your birth certificate	<input type="text" value="First Name"/> *
A5. Birth surname	<input type="text" value="Surname"/> *
A6. Mother's birth surname	<input type="text" value="Surname"/> *
A7. Date of birth	<input type="text" value="01/01/1980"/> * Tuesday, 01 January 1980
A8. Address	<input type="text" value="?"/>
Country	<input type="text" value="Ireland"/> *
Eircode or Address	<input type="text" value=""/>
Please check here if your address has not been assigned an Eircode	<input type="checkbox"/>
Address 1	<input type="text" value="STUDENT UNIVERSAL SUPPORT IRELAND"/>
Address 2	<input type="text" value="Shelbourne House"/>
Address 3	<input type="text" value="Shelbourne Road"/>
Address 4	<input type="text" value="Ballsbridge"/>
County	<input type="text" value="Dublin"/>
Eircode	<input type="text" value="D04H6F6"/>
A9. Telephone Number	<input type="text" value="1234567"/>

Applicant's Personal Details (Part One)

A1. PPSN. Please check the accuracy of the PPSN entered. If your PPSN number is entered incorrectly, your application may be delayed.

A2. Surname.

A3. First Name(s).

A4. Your first name as it appears on your birth certificate: After provisional assessment of your application, you may be asked to provide a copy of your birth certificate as documentary evidence. If you are an Irish citizen, this should be a copy of your long form birth certificate.

A5. Birth surname as it appears on your birth certificate.

A6. Mother's birth surname

A7. Date of birth, date, month, year format.

A8. Address: This is the address at which you ordinarily reside at and not the address where you live while attending college. You may be asked to provide evidence of your address in order to assess your application.

If you know the Eircode for your home address, you can enter it here. If you do not know the Eircode, you can start to type the first line of your address (including the house/apartment number if applicable) and then select your address from the available options. If no matches are found, you can locate the Eircode for your home address using Eircode Finders by clicking on the icon.

If your address has not been assigned an Eircode, you can tick this box.

A9. Contact details: Home and mobile telephone details

Personal Details (Applicant)

10%

A10. E-mail address	<input style="width: 95%;" type="text" value="susitestymctesterson+59@gmail.com"/>
A11. Do you have a CAO or UCAS number?	<input style="background-color: #0070c0; color: white; border: none; border-radius: 3px; padding: 2px 5px;" type="text" value="Yes"/> ? *
CAO number	<input style="width: 95%;" type="text" value="12345678"/> *
or	
UCAS No. (if Applicable)	<input style="width: 95%;" type="text"/>
A12. Class of Applicant (please read notes)	<input style="width: 95%;" type="text" value="Mature student dependent on parent(s)/legal guardian"/> ? *
A13. What was your marital status on 31st December 2020?	<input style="width: 95%;" type="text" value="Not Applicable"/>
A14. On 1 January 2021 what category best described you?	<input style="width: 95%;" type="text" value="Unemployed"/> *
A15. Have you applied for or will you be getting a Back to Education Allowance (BTEA) payment for the 2021/22 academic year?	<input style="width: 95%;" type="text" value="No"/> ? *
A16. Have you applied for or will you be getting a Vocational Training Opportunities Scheme (VTOS) payment for the 2021/22 academic year?	<input style="width: 95%;" type="text" value="No"/> ? *

Previous

Next

Applicant's Personal Details (Part Two)

A10. Email Address: Details of your current email address for correspondence.

A11. Do you have a CAO or UCAS number?

If you have applied for a higher education course through the Central Applications Office (CAO), please enter your 8-digit CAO number. This will allow us receive direct notification about your chosen course, if you have authorised CAO to share this information with us.

If you have applied for a higher education course in the UK through UCAS, the UK application system, please enter your 10-digit UCAS number.

If you have not applied through CAO or UCAS, please choose the 'No' option.

A12. Class of Applicant: Applicants are categorised into the following classes of student:

Dependent student which is broken down into the following two types:

- Student dependent on parent(s) or legal guardian(s)
- Mature student dependent on parent(s) or legal guardian(s)

Independent student

- Mature student who does not ordinarily reside with his/her parents, or either of them.

It is important for you to establish which class of applicant you are as this will determine whose income we take into consideration and who should fill in each section of the application. Please read the description of each class of applicant below carefully.

Student dependent on parent(s) or legal guardian(s):

If you were **under 23 years of age on 1st January 2021**, your application will be assessed based on your parents' or legal guardians' income and your income. In the case of guardianship, you may be asked to provide legal court documents as evidence of legal guardianship.

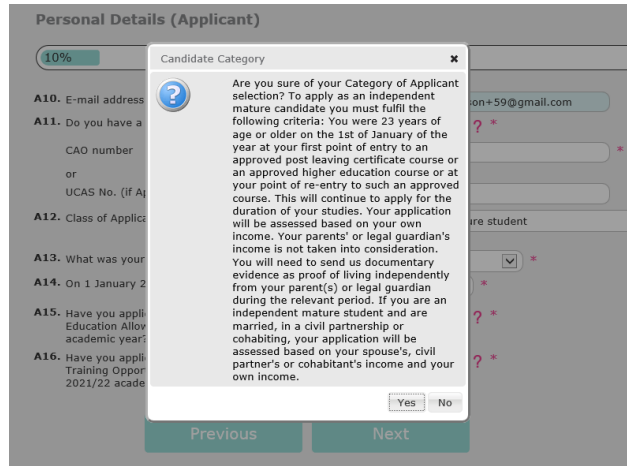
Mature student dependent on parent(s) or legal guardian(s):

You can only be assessed as a mature student if you are at least 23 years of age on 1st January of the year of entry for the first time or re-entry to an approved course. If you were **23 years of age or older** on 1st January 2021 and were ordinarily resident with your parent(s) or legal guardian(s) from October of the year prior to entry for the first time or re-entry to an approved course, your application will be assessed based on your parents' or legal guardians' income and your income. In the case of guardianship, you may be asked to provide legal court documents as evidence of legal guardianship.

Please note that where a mature student is returning to higher education as a **"re-entry"** student following a break of studies of at least three years, they may be re-classified as a mature student under the regulations of the Student Grant Scheme.

Independent Student:

If you select the **'Independent Mature Student'** option, a helpnote will appear explaining the criteria and the documentation that may be required as evidence before you can be classed as 'Independent'. If you were 23 years of age or older on the 1st January of the year of entry for the first time or re-entry



Personal Details (Applicant)

10%

Candidate Category

Are you sure of your Category of Applicant selection? To apply as an independent mature candidate you must fulfil the following criteria: You were 23 years of age or older on the 1st of January of the year at your first point of entry to an approved post leaving certificate course or an approved higher education course or at your point of re-entry to such an approved course. This will continue to apply for the duration of your studies. Your application will be assessed based on your own income. Your parents' or legal guardian's income is not taken into consideration. You will need to send us documentary evidence as proof of living independently from your parent(s) or legal guardian during the relevant period. If you are an independent mature student and are married, in a civil partnership or cohabiting, your application will be assessed based on your spouse's, civil partner's or cohabitant's income and your own income.

Yes No

Previous Next

A12. Class of Applicant: continued...Independent Student:

to an approved course of study but were not ordinarily resident with your parent(s) or legal guardian(s) from the October of the year prior to entry for the first time or re-entry to an approved course, your application will be assessed based on your own income. Your parents' or legal guardian's income is not taken into consideration.

After provisional assessment of your application you may be asked to send documentary evidence as proof of living independently from your parent(s) or legal guardian(s) during the relevant period. If you are an independent mature student and are married, in a civil partnership or cohabiting, your application will be assessed based your spouse's, civil partner's or cohabitant's income and your own income.

Documentary evidence for an independent student:

For example, if you are entering an approved course for the first time or re-entering in the academic year 2021/22, you will need to provide evidence of where you were living from October 2020. A full list of acceptable documents is available on the SUSI website. Generally this includes:

- utility bills, such as telephone, gas or electricity (not mobile phone bills)
- if all the utility bills in the household are in your spouse's name, you must provide your marriage certificate together with the bill
- a letter confirming the period of, and receipt of rent or mortgage supplement
- a letter of registration with the Residential Tenancies Board (RTB)
- a copy of Local Authority lease agreement, e.g. Rental Accommodation Scheme (RAS)

A13 & A14. Please select from the drop down menu

A15. Have you applied for or will you be getting a Back to Education Allowance (BTEA) payments for the 2021/22 year?

You should select 'Yes' if you have applied for or expect to be in receipt of BTEA for the 2021/22 academic year. Please note that if you are in receipt of such payment, you *may not* be eligible to receive a maintenance grant from SUSI.

A16. Have you applied for or will you be getting a Vocational Training Opportunities Scheme (VTOS) payments for the 2021/22 year-

You should select 'Yes' if you have applied for or expect to be in receipt of VTOS for the 2021/22 academic year. Please note that if you are in receipt of such payment, you *may not* be eligible to receive a maintenance grant from SUSI.

Having completed all of your Personal Details, you will be presented with a summary of the information you have provided, which you can amend if necessary. If the information is correct, tick the box and click 'OK'

